

DST - Support Guides

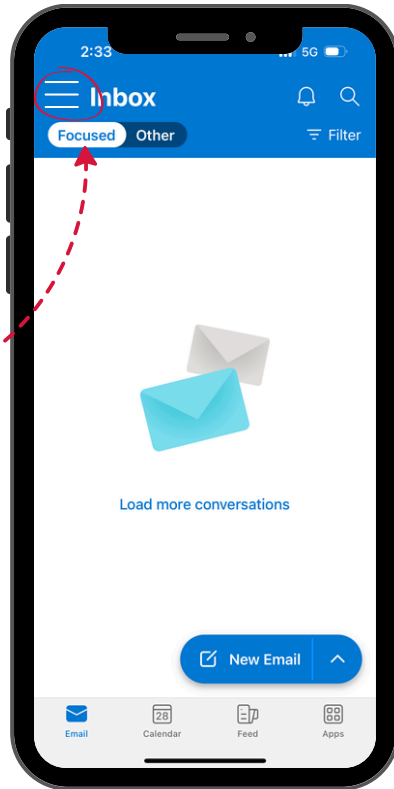
Microsoft Outlook



Disable & Enable Focused Inbox - Outlook Android Application

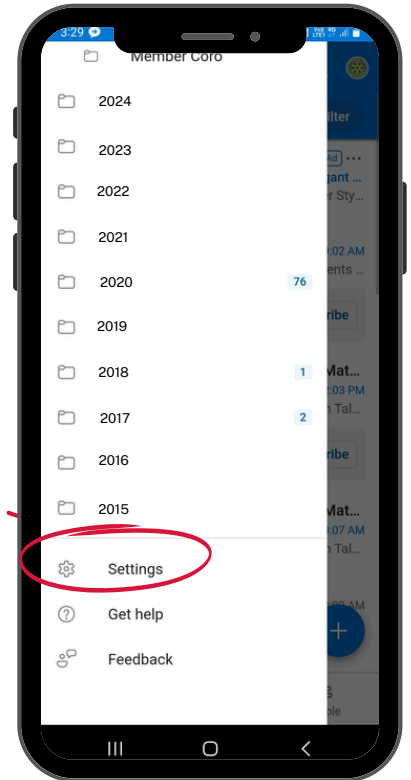
Step 1

Open the **Outlook** application on your device. Navigate to your account manager by clicking the three-lined menu option in the top left corner.



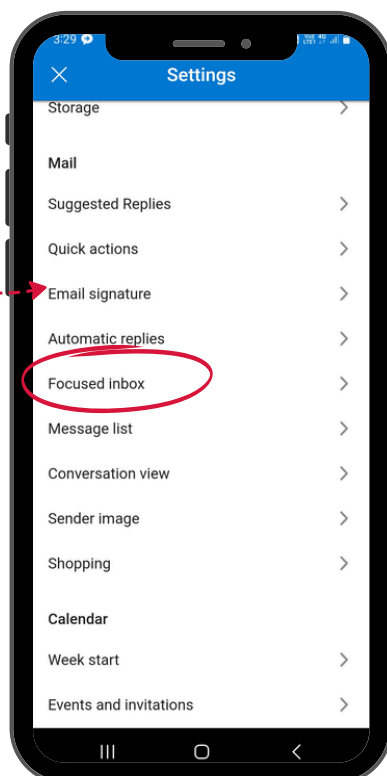
Step 2

Navigate to your account settings by clicking the **Settings** tab located at the bottom of the screen.



Step 3

Scroll down to the **Mail** section and select **Focused inbox**.



Step 4

Use the toggle option to enable or disable **Focused inbox**. Changes will be saved automatically.

