

# Digital Support Team

## Support Guides

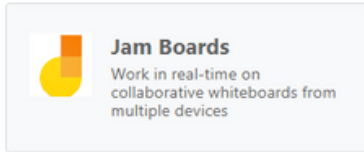
# Transferring Jamboards



## 1. Access Jamboard

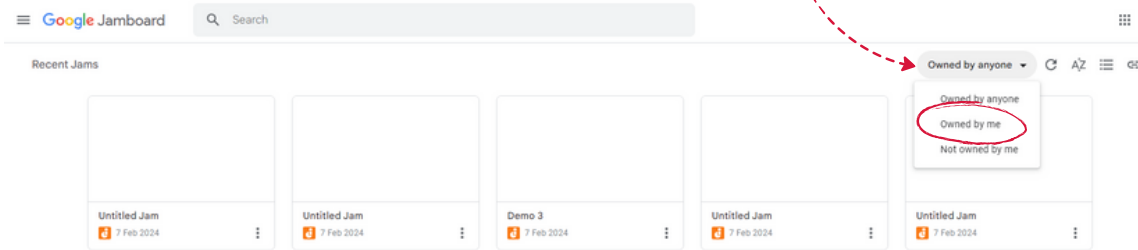
Open your DoE Staff Portal and locate the Google Workspace essential tile.

Navigate down the applications and click Jambaord once located.



## 2. Filter the Jamboards

Click the **Owned by** button in the top right hand corner of your screen on the task bar and select **Owned by me**.

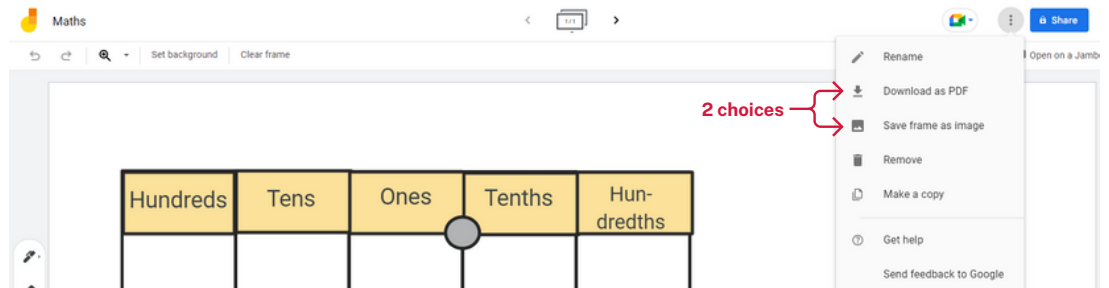


## 3. Edit the Jamboard

Exported Jamboards will only be static images or PDFs. You will need to remove the interactive pieces. (E.g. In the Place Value chart below, the counters will need to be removed before downloading)

## 4. Download the Jamboard

Click the **more options** button (3 vertical dots) in the top right hand corner of the jamboard screen and choose the **'Save frame as Image'** or **'Download as PDF'**.



## 5. Upload your Jamboard image

Upload your image or PDF to your desired platform, such as Microsoft Whiteboard or CANVA. Use the native elements from the new platform to add in your interactive features.

