

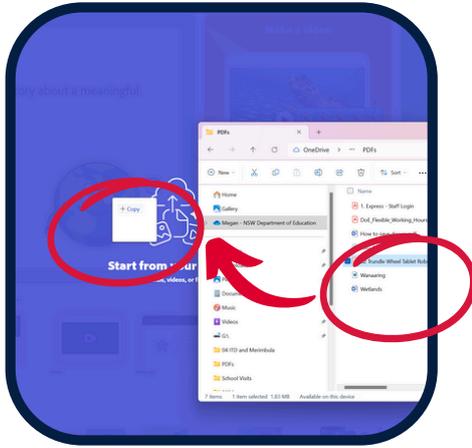
T4L Support Guides

Adobe Express

Edit Text and Images (Detailed Options)

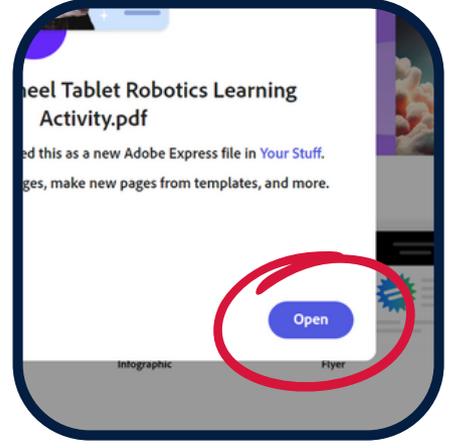
Step 1

Drag and drop a PDF file into the main dashboard.



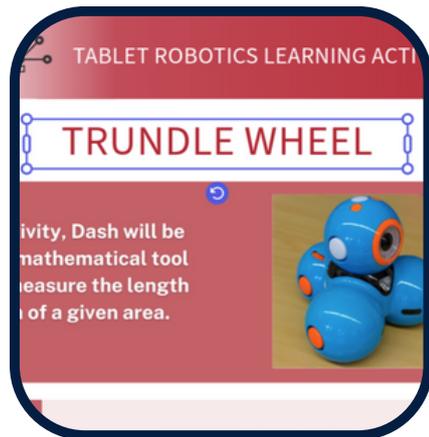
Step 2

Once the file has loaded, select **open**.



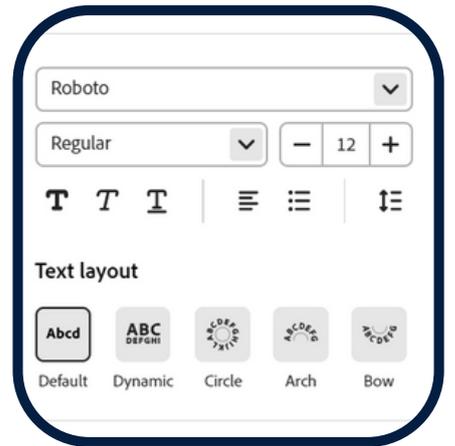
Step 3

Select text boxes to edit the text within it.



Step 4

Find more editing options in the left-hand menu.



Step 5

To add new text, select the text tab in the far left menu.



Step 6

Select **add your text** and type into the new text box.



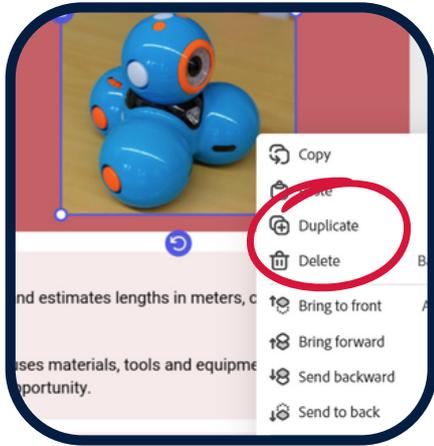
T4L Support Guides

Adobe Express

Edit Text and Images (Detailed Options)

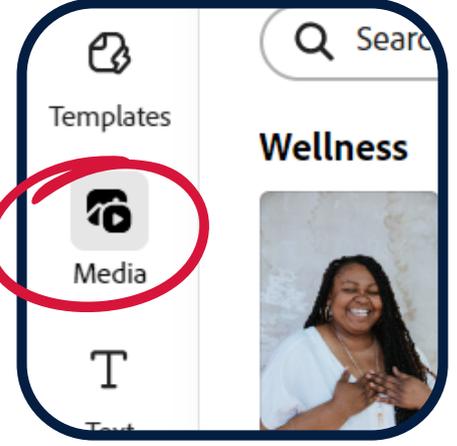
Step 7

Right-click images to edit or duplicate.



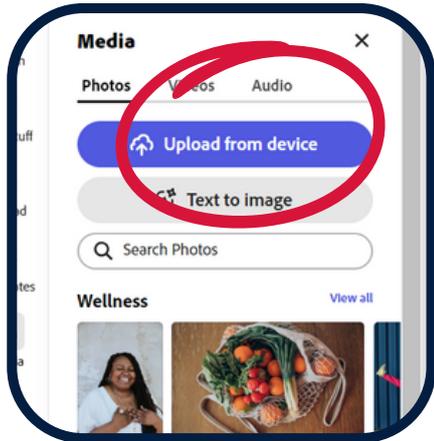
Step 8

To add new images, select the **media** tab on the far left menu.



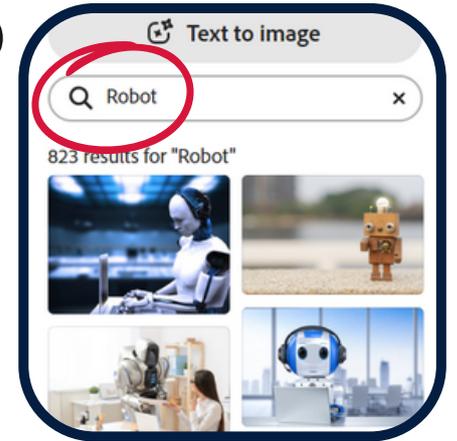
Step 9

Choose **upload from device** to add your own images.



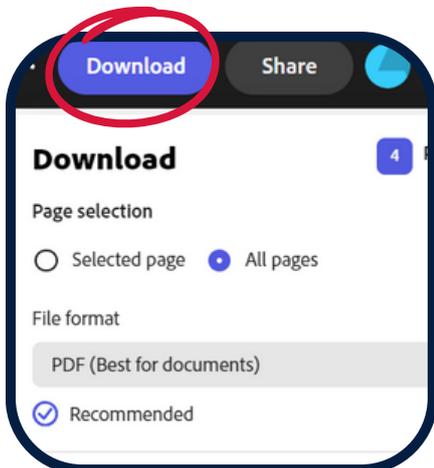
Step 10

Type in the search bar if you'd like to access Adobe Stock images.



Step 11

When finished, select **download** in the top right corner.



Step 12

Ensure the file format is set to PDF and select **download**.

