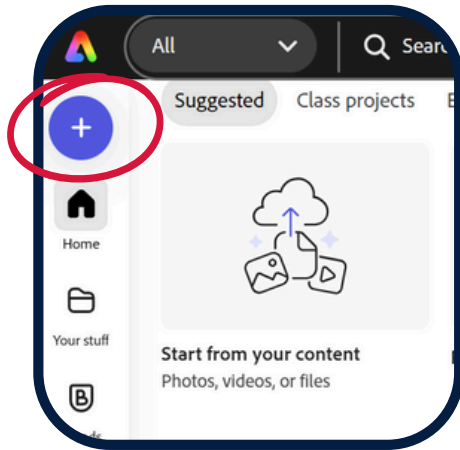# T4L Support Guides
Adobe Express
Convert to PDF
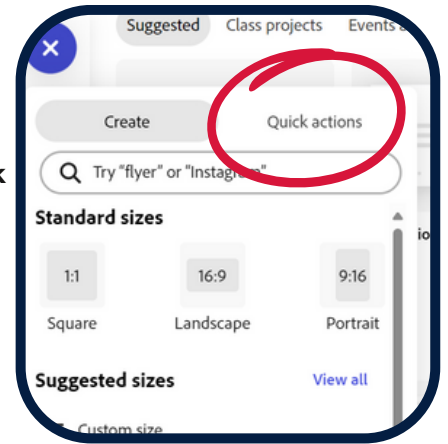**PowerPoint, Excel, Word, PNG, JPG**

Step 1

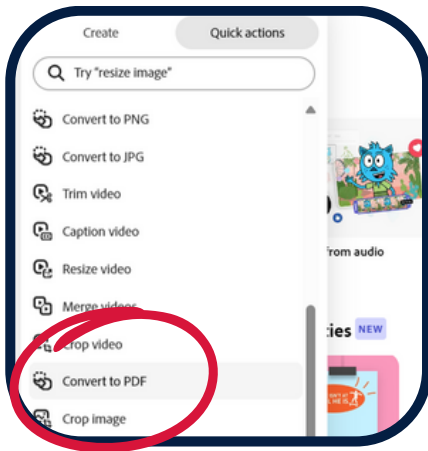Select the **+** icon in the top left corner.

Step 2

Select the **quick actions** tab on the right of the pop-up menu.

Step 3
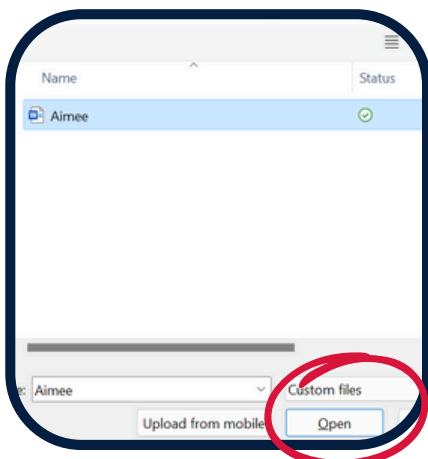
Scroll down to **convert from pdf** and select.

Step 4

Tap inside the pop-up window.

Step 5

Navigate top the PDF file that you require and select **open**.

Step 6

To the right, select **download**.

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