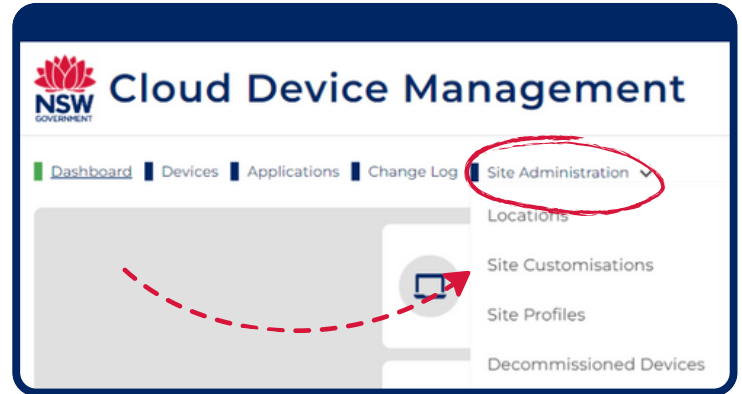


# ITD - Support Guides

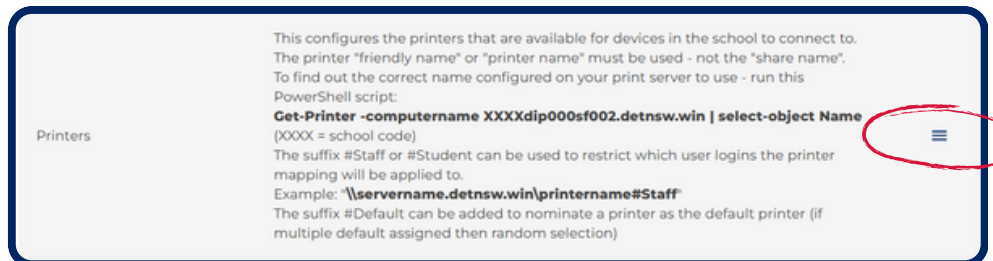
## Modern Cloud Management

### Adding Printers to CDM

At the top of the CDM console window click Site Administration drop down arrow and select Site Customisations.



Scroll down to Printers and click the hamburger icon on the right-hand side of the screen.



In the box "Add an item" type the printer name for the printer you wish to add using the format below:

`\\servername.detnsw.win\printername`

The above format makes the printer available for any user who logs onto the device.

Use #Staff or #Student to restrict which users the printer will be applied to.

You can also use the suffix #Default to nominate a printer as the default printer.

Click the plus icon.

At the bottom of the list of printers click Confirm changes.

After reviewing the changes click Confirm request.

